

GRACE EVANGELICAL LUTHERAN CHURCH
CONGREGATION COUNCIL MEETING AGENDA
May 13, 2019

Council Members

*Tom Blackburn, President	*Michelle Knight, secretary	*Pastor Cover
*Patty Rohde, vice-president	*Terry Snyder, treasurer	
*Tracey Alfano-Douty	*Marti Bert	John Gabler
*Sue Gasswint	*Rick Keen	*Adam Pankake
*Jeff Painter	*Nancy Whitcomb	*Tom Zimmerman

Call to Order – President Tom Blackburn called the meeting to order at 7:35PM.

Approval of Agenda – R. Keen moved to accept the agenda with the addition of a discussion of the T-shirt project and approval of the confirmands. A. Pankake seconded. Approved

Mission Moment: Pulling it all Together: Telling Our Grace Story

Devotions: Michelle Knight

Action Items:

- Member Follow-Up – intentional follow up with members we haven't seen in worship, and those who need encouragement – Sue Gasswint will send thank you notes to youth advisors, Bonnie Barton, Carolyn Houck and Chris Jury.
- New Council members – acceptance of candidates - The following have agreed to serve: Brett Weber, Nevin Shenk and Marti Bert. Pastor will follow up with Ben Galle and Terry will follow up with Cody.
- June Congregation annual program meeting. R. Keen moved to schedule the meeting for June 23rd. N. Whitcomb seconded. Approved. Liaisons will reach out to committee chairs and ask them to send in their annual reports to the office by June 3rd. Council candidates should also submit brief bios.
- Van Repairs - there was an issue with the steering mechanism. It has been fixed and expect a bill of about \$600. S. Gasswint moved that the bill expected to be no more than \$600 be paid out of Council Endowment. M. Bert seconded. Approved.
- T-Shirt Discussion - Adam Pankake shared information about the Grace ELCA shirts. The pricing he received is based on an order for 25 T-shirts at \$8each, 20 hoodies at \$19 each, 20 polos at \$15each. The minimum order for each type of shirt is 12. Grey is the color with blue logos. Bill Shear is the vendor. Our goal with this project is evangelism. M. Bert moved and P. Rohde seconded a motion to spend \$950 out of Fund 2 misc. to purchase 25 T-shirts, 20 hoodies and 20 polos. Approved. Orders for shirts should be placed with Adam Pankake.
- Update – Deacon Molly. Deacon molly is back to work an average of 10 hours per week. She will work through the end of her contract (June 9). She is not doing pastoral care

tasks or visiting of shut ins or hospital visits. Her last Sunday at Grace will be June 2nd. There will be a farewell wine and cheese on Saturday June 1. On Sunday June 2nd there will be a blended service at 9:30AM and a brunch. Pastor ordered a red stole at a cost of \$130 as a gift from the council. R. Keen moved and T. Alfano-Douty seconded a motion that council provide a gift of \$500 and the stole that has been ordered with the funds coming from Council Endowment. Approved.

Confirmation List: Pastor Cover moved, and Jeff Painter seconded a motion to approve the following students for confirmation into voting membership of the congregation: Samuel Hartman, Elizabeth Perella-Carvalhaes, Colin McQuade, Madeline Graf, James Bechtel, Kolsen Scharein, and Gavin Meador (contingent on fulfilling requirements). Approved. Confirmation will be held on June 9.

A. Secretary's Report

- Evotes: April 2019 Meeting Minutes
- Evotes: April 29, 2019 Special Meeting Minutes
- May Executive Committee Minutes were distributed with the Council Meeting Agenda

B. President's Report – nothing to report

C. Vice-president's Report

- a. Call Committee. The committee has met with the Synod representative and met for a second time to work on the profile. A third meeting is scheduled, and the focus of that meeting will be the survey of the congregation (offered online and in print) and setting up small group discussions. After the meetings and profile are finished, the profiles come to Council for approval before being sent to the Synod. At that point we will begin receiving information about candidates.

B. Treasurer's Report

- a. Audit Committee – Met on Thursday night, May 9th for the first time.
- b. Capital Campaign Update – Loan balance is \$83,809 as of May 12. Approximately \$380 interest per month is being paid from Fund 1. Pledges come into Fund 2 monthly and are accruing. Before the principal of the loan comes due Council will need to decide how to pay off the loan.
- c. Monthly Report reviewed – P. Rohde moved to accept the Treasurer's report. R. Keen seconded the motion. Approved.

C. Pastor's Report – distributed via email.

- a. Pastor highlighted that there is a new Connect policy that a staff member or council member who is a mandatory reporter must be present at the service for worship to occur.
- b. Discussions have been held about following the policies in place for children's protection in the Sunday School program.

- c. Marti Bert will write a letter to the field education department of the Seminary at Gettysburg regarding the basic procedures to follow before sending seminarians out on field education. Pastor Cover will edit and send.
 - d. Office Update: Diane will be out for a medical procedure and there is overlap with Wendy's vacation the week of June 10th. It may be that the office is closed during that overlap time due to coverage issues. Sue Gasswint may be able to provide some coverage. Bonnie Barton will help with the newsletter production.
- D. Deacon's Report** – distributed previously via email.
- E. Director of Children, Youth & Family Ministry Report** – Spring Game Day was held recently. This is a friend bringing event. Many youth participated in the Mulching and property work day event. The final mission trip kick-off meeting was held. The mission trip will occur July 7 – 15 in Warsaw NC and focus on hurricane relief in this impoverished community. Eleven adults from Grace are going with the youth. Jesse also reported that the garden is going to be started soon.
- F. Director of Music Report** – The choirs (Voice, Bells, Children's, Chime) and Abundance Grace Band have put in countless hours preparing for Easter and Music Sunday. Thanks, and congratulations to everyone including organist Bonnie Barton for their hard work.
- G. Committee/Task Force Reports**
- a. Kitchen (Audrey Egley/Patty Rohde) - no report
 - b. Children, Youth & Family Ministry (Vicci Madden/Sue Gasswint) – no report
 - c. Endowment (Linda Lippert/Tracey Alfano-Douty) – no report
 - d. Evangelism (Julie Flook/John Gabler) – no report
 - e. Fellowship and Arts (Hope Pankake/Tom Zimmerman) – sent via email
 - f. Finance & Budget (Terry Snyder) - no report
 - g. Personnel (Nevin Shenk/John Gabler) – no report
 - h. Property (Connie Angus /Jeff Painter) – There is a significant leak in the wall behind the coffee bar. It seems to be a heating system issue. The heating vendor has met with members of the property committee. The problem will be dealt with later in the summer when the community meal is on its annual summer break.
 - i. Social Ministry (Diane Brokenshire/Rick Keen) – no report
 - j. Stewardship (Brigitte Storey/Marti Bert) – A substantial number of pledge cards were returned. Pastor is sorting through them and will provide information to the various committees and ministries about people who expressed an interest in volunteering.
 - k. Worship & Music (Beth Jury/ Nancy Whitcomb) – no report
 - l. 1604 Task Force (Michelle Knight) – Lissette Gonzalez, Executive Director of Family Promise, Harrisburg Capital Region will be at the June Council Meeting to discuss the use of 1604 by one of the agencies families. The 1604 Task Force has received the documents related to use of the house and needs to meet to review them and make recommendation to council and the congregation. M. Knight

will be stepping down from this Task Force due to family health issues. Terry Snyder will take the project forward.

Other Business

Adjournment: M. Bert moved to adjourn the meeting. T. Alfano-Douty seconded. Approved. The meeting closed with the Lord's Prayer.